|  |  |
| --- | --- |
| **REPUBLIC OF UGANDA** | **EUROPEAN UNION** |
| **MINISTRY OF AGRICULTURE ANIMAL INDUSTRY & FISHERIES (MAAIF)** |  |

**APPLICATION FORM FOR CANDIDATES/FIRMS TO OFFER CONSULTANCY SERVICES TO THE SUPPORT TO DEVELOPING A MARKET – ORIENTED AND ENVIRONMENTALLY SUSTAINABLE BEEF MEAT INDUSTRY PROJECT (MOBIP)**

# 1 SUBMITTED by (i.e. the identity of the Applicant)

|  |  |
| --- | --- |
| **Name(s) and address(es) of Applicant** | **Nationality** |
|  |  |

# 2 CONTACT PERSON

|  |  |
| --- | --- |
| **Name** |  |
| **Position in the Organisation** |  |
| **Address** |  |
| **Telephone** |  |
| **Fax** |  |
| **E-mail** |  |

# 3 ECONOMIC AND FINANCIAL CAPACITY[[1]](#footnote-2)

Please provide the following financial data. Figures in all columns must be on the same basis to allow a direct, year-on-year comparison to be made (or, if the basis has changed, an explanation of the change must be provided as a footnote to the table). Any clarification or explanation which is judged necessary may also be provided.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Financial data** | **2015**  **UGX** | **2016**  **UGX** | **2017**  **UGX** | **Average\***  **UGX** |
| Annual turnover \*\* |  |  |  |  |

\* Amounts entered in the 'Average' column must be the mathematical average of the amounts entered in the three

preceding columns of the same row.

\*\* Based on your annual audited accounts for firms. If audited figures are not available, please provide your latest estimates, clearly identifying estimated figures in italics

# 4 STAFF RESOURCES

Please provide the following personnel statistics for the current year and the two previous years.

|  |  |  |  |
| --- | --- | --- | --- |
| **Average manpower** | **2015** | **2016** | **2017** |
| Permanent staff [[2]](#endnote-2) |  |  |  |
| Other staff [[3]](#endnote-3) |  |  |  |
| Total |  |  |  |

1 Staff directlyemployed by the Applicant on a permanent basis (i.e., under indefinite contracts).

2 Other staff not directlyemployed by the Applicant on a permanent basis (i.e., under fixed-term contracts).

# 5 EXPERTS

# Please provide the following information about the Applicant's proposed staff for the service applied for as indicated in the EoI:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Name** | **Service applied for** | **Academic qualifications** | **General professional experience** | **Specific professional experience** | **Computer/ report writing skills** | **Languages proficient in** |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

# 6 FIELDS OF SPECIALISATION

Please use the table below whose objective is to indicate the relevant specialisms related to the area covered by the EoI in which the Applicant has significant experience.

|  |  |
| --- | --- |
| **Applicant's name** | **Specialism** |
|  | Relevant specialism 1 |
| Relevant specialism 2 |
| Etc … |

# 7 EXPERIENCE

Please complete a table using the format below to summarise the major relevant projects related to the area covered by the Database carried out in the course of the past 3 years by the Applicant. The number of references to be provided must not exceed 10.

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Ref no (maximum 15)** | **Project title** | |  | | | | | |
| **Name of legal entity** | **Country** | **Overall project value (EUR)[[4]](#endnote-4)** | **Proportion carried out by legal entity (%)** | **No of staff provided** | **Name of client** | **Origin of funding** | **Dates (start/end)** | **Name of consortium members, if any** |
| … | … | … | … | … | … | … | … | … |
| **Detailed description of project** | | | | | | **Type of services provided** | | |
| … | | | | | |  | | |
| REPEAT AS REQUIRED (Max 10 times) | | | | | |  | | |

3 In the case of framework contracts (without contractual value), only specific contracts corresponding to assignments implemented under such framework contracts shall be considered.

1. This section does not apply to a potential applicant who applies as an individual [↑](#footnote-ref-2)
2. [↑](#endnote-ref-2)
3. [↑](#endnote-ref-3)
4. [↑](#endnote-ref-4)