



**MINISTRY OF FINANCE, PLANNING AND ECONOMIC  
DEVELOPMENT  
THE RESOURCE ENHANCEMENT AND ACCOUNTABILITY  
PROGRAMME (REAP)**

**BID NOTICE**

**FOR**

**CONSULTANCY SERVICES TO FACILITATE AND COORDINATE THE  
UPDATE OF THE LEGAL FRAMEWORK FOR REVENUE  
MANAGEMENT IN LOCAL GOVERNMENT IN LINE WITH THE LOCAL  
GOVERNMENT OWN SOURCE REVENUE MOBILISATION STRATEGY  
REF: MOFPED/REAP/CONS/22-23/00011**

1. The Government of Uganda has allocated funds to be utilised for the acquisition of consultancy services to facilitate and coordinate the update of the legal framework for Revenue management in local governments in line with the local government own source Revenue mobilisation strategy.
2. The Ministry of Finance, Planning and Economic Development – Resource Enhancement and Accountability Programme (REAP) hereby invites sealed proposals from eligible Individual consultants to provide the aforementioned services.
3. Bidding will be conducted in accordance with the Open Domestic Bidding procurement method and is open to eligible consultancy firms.
4. Interested individual consultants may obtain further information and inspect the proposal documents at the address given below at 8(a) from 0800 – 1700hrs (Kampala Time) on working days.
5. The Request for proposals document may be acquired on submission of a written application to the address below at 8(a), and upon payment of a non-refundable fee of UGX 100,000 (Uganda Shillings One Hundred Thousand only). Interested individual consultants may make payment to the URA collection account at commercial banks, quoting the Procurement

Reference Number above. The **bank advice and the application** shall be presented for issue of the Request for Proposal Document, to the address below at 8(a).

6. Proposals must be delivered to the address below at 8(b), at or before **1100hrs** (Kampala Time) on **7<sup>th</sup> December 2022**. Late proposals shall be rejected. Proposals will be opened in the presence of the consultants' representatives who choose to attend the meeting on **7<sup>th</sup> December 2022**.
7. There shall not be a pre – proposal meeting.
8. (a) Address for obtaining more information, inspecting the Request for Proposals document and issuance of the Request for Proposals document:  
**The Resource Enhancement and Accountability Programme (REAP)**  
**Ministry of Finance, Planning and Economic Development**  
**Plot 17 Hannington Road**  
**Crested Towers Building, 9th Floor Tall Tower, Office 9.13**
- (b) Address for submission of proposals:  
**The Resource Enhancement and Accountability Programme (REAP)**  
**Ministry of Finance, Planning and Economic Development**  
**Plot 17 Hannington Road**  
**Crested Towers Building, 9th Floor Tall Tower, Office 9.12**
9. The planned procurement schedule (subject to changes) is as follows:

<b>Activity</b>	<b>Date</b>
a. Publish bid notice	8 <sup>th</sup> November 2022
b. Bid closing	7 <sup>th</sup> December 2022
c. Evaluation process (End)	18 <sup>th</sup> January 2023
d. Display and communication of best evaluated bidder notice	27 <sup>th</sup> January 2023
e. Contract signature date	1 <sup>st</sup> March 2023

**UNDER SECRETARY/ACCOUNTING OFFICER**