



**MINISTRY OF FINANCE, PLANNING AND ECONOMIC
DEVELOPMENT
THE RESOURCE ENHANCEMENT AND ACCOUNTABILITY PROGRAMME
(REAP)**

BID NOTICE

FOR

**SUPPLY AND DELIVERY OF 144 LAPTOP COMPUTERS FOR
LOCAL GOVERNMENTS' UNITS**

REF: MoFPED/REAP/SUPLS/23-24/00003

1. The Ministry of Finance Planning and Economic Development through the Resource Enhancement and Accountability Programme (REAP), has allocated funds for the acquisition of laptop computers to retool Planning and Internal Audit Units in various Local Governments.
2. The Ministry of Finance, Planning and Economic Development – Resource Enhancement and Accountability Programme (REAP) hereby invites sealed bids from eligible bidders to provide the aforementioned supplies.
3. Bidding will be conducted in accordance with the Open Domestic Bidding method contained in the Public Procurement and Disposal of Public Assets Act, 2003, and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 8(a) from 0800 – 1700hrs (Kampala Time) on working days.
5. The Bidding documents in English may be acquired on submission of a written application to the address below at 8(a), and upon payment of a non-refundable fee of UGX 50,000 (Uganda Shillings Fifty Thousand only). Interested bidders may make payment to the URA collection account at commercial banks. The **bank advice and the application** shall be presented for issue of the Request for Proposal Document, to the address below at 8(a).

6. Bids must be delivered to the address below at 8(b), at or before **1100hrs** (Kampala Time) on **14th September 2023**. All bids must be accompanied by a bid security of UGX 7,000,000 (Uganda Shillings Seven Million only).

Late bids shall be rejected.

Bids will be opened in the presence of the bidders' representatives who choose to attend the address below at 8(b) on **14th September 2023** at **1120hrs**.

7. There shall not be a pre – bid meeting.

8. (a) Address for obtaining more information, inspecting the Request for Proposals document and issuance of the Request for Proposals document:

The Resource Enhancement and Accountability Programme (REAP)
Ministry of Finance, Planning and Economic Development
Plot 17 Hannington Road
Crested Towers Building, 9th Floor Tall Tower, Office 9.13
Email: reap@finance.go.ug

- (b) Address for bid submission:

The Resource Enhancement and Accountability Programme (REAP)
Ministry of Finance, Planning and Economic Development
Plot 17 Hannington Road
Crested Towers Building, 9th Floor Tall Tower, Office 9.12

- (c) Address for bid opening:

The Resource Enhancement and Accountability Programme (REAP)
Ministry of Finance, Planning and Economic Development
Plot 17 Hannington Road
Crested Towers Building, 9th Floor Tall Tower, Office 9.10

9. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Publish bid notice	7 th August 2023
b. Bid closing	14 th September 2023
c. Evaluation process (End)	29 th September 2023
d. Display and communication of best evaluated bidder notice	12 th October 2023
e. Contract signature date	30 th November 2023

UNDER SECRETARY/ACCOUNTING OFFICER