



**MINISTRY OF FINANCE, PLANNING AND ECONOMIC  
DEVELOPMENT  
THE RESOURCE ENHANCEMENT AND ACCOUNTABILITY PROGRAMME  
(REAP)**

**BID NOTICE**

**FOR**

**SUPPLY AND DELIVERY OF LAPTOP COMPUTERS AND PRINTERS  
FOR LOCAL GOVERNMENT UNITS  
REF: MoFPED/REAP/SUPLS/21-22/00009**

1. The Ministry of Finance Planning and Economic Development through the Resource Enhancement and Accountability Programme (REAP), has allocated funds for the acquisition of laptop computers and printers for Local Government Units.
2. The entity invites sealed bids from eligible bidders to provide the aforementioned services.
3. Bidding will be conducted in accordance with the open domestic bidding method contained in the Public Procurement and Disposal of Public Assets Act, 2003, and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 8 from 0800 – 1700hrs (Kampala Time) on working days.
5. The Bidding documents in English may be acquired by interested bidders on the submission of a written application to the email address below at 8.
6. Bids must be delivered to the address below at 8, at or before **1100hrs** (Kampala Time) on **12 October 2021**. All bids for **Lot 1** must be accompanied by a bid security of **UGX 5,000,000** (*Uganda Shillings Five Million*) and / or a bid securing declaration for bids of **Lot 2**. Bid security or bid securing declaration, as the case may be, must be valid until **31 March 2022**.  
Late bids shall be rejected.  
Bids will be opened in the presence of the bidders' representatives who choose to attend virtual ZOOM meeting.
7. There shall not be a pre – bid meeting.

8. Address for obtaining more information, inspecting the bidding document, and submission of bids:

PFM Reforms Coordination Unit  
Ministry of Finance, Planning & Economic Development  
Crested Towers Building, Floor 9 (Tall Tower) Office 9.13  
Plot 17 Hannington Road  
P. O. Box 8147 KAMPALA  
Tel: 256-41-4707900/7928  
Email: [reap@finance.go.ug](mailto:reap@finance.go.ug)

9. The planned procurement schedule (subject to changes) is as follows:

<b>Activity</b>	<b>Date</b>
a. Publish bid notice	14 September 2021
b. Bid closing	12 October 2021
c. Evaluation process (End)	9 November 2021
d. Display and communication of best evaluated bidder notice	12 November 2021
e. Contract signature date	15 December 2021

**COORDINATOR**