

MINISTRY OF FINANCE, PLANNING AND ECONOMIC DEVELOPMENT THE THIRD FINANCIAL MANAGEMENT AND ACCOUNTABILITY PROGRAMME (FINMAP III)

ADDENDUM No. 1 TO THE TENDER FOR

DESIGN, SUPPLY, IMPLEMENT AND COMMISSION AN INTEGRATED HUMAN CAPITAL MANAGEMENT SYSTEM FOR THE GOVERNMENT OF UGANDA

REF: MoFPED/FINMAP II/ SRVCS /17-18/00008

This addendum No. 1 to the tender for Design, Supply, Implement and Commission an Integrated Human Capital Management System for the Government of Uganda amends the Bidding Documents as follows:

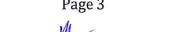
	Lapital Management System for the Government of Uganda amends the Bidding Documents as follows:				
s/n	Page	Reference	Amendment		
	No.				
1	51	The bid validity period shall be 180 Calendar	The bid validity period shall be 180 Calendar		
		days after the deadline for bid submission, as	days after the deadline for bid submission, as		
		specified below in reference to ITB Clause	specified below in reference to ITB Clause		
		21. Accordingly, each bid shall be valid	21. Accordingly, each bid shall be valid		
		through 29 March 2018	through 14 April 2018		
2	52	Deadline for bid submission is:	Deadline for bid submission is:		
		Date: 2 nd October 2017	Date: 18 October 2017		
		Time (EAT): 15:00 Hours	Time (EAT): 15:00 Hours		
3	52	The bid opening shall take place at:	The bid opening shall take place at:		
		Ministry of Finance, Planning and	Ministry of Finance, Planning and		
		Economic Development.	Economic Development.		
		Street Address: Plot 2/12 Apollo Kaggwa	Street Address: Plot 2/12 Apollo Kaggwa		
		Road	Road		
		Floor/Room number: Finance Building;	Floor/Room number: Finance Building;		
		Floor 1 Committee Room 3	Floor 1 Committee Room 3		
		Town/City: Kampala	Town/City: Kampala		
		Country: Uganda	Country: Uganda		
		Date: 2nd October 2017	Date: 18 October 2017		
		Time (EAT): 15:30 Hours	Time (EAT): 15:30 Hours		
4	46	Clarifications: The bidder may notify the	Clarifications: The bidder may notify the		
		Purchaser in writing at the Purchaser's	Purchaser in writing at the Purchaser's		
		address above. The Purchaser will respond in	address above. The Purchaser will respond in		
		writing to any request for clarification no	writing to any request for clarification no		
		later than 7 days prior to the deadline for	later than 26 September 2017		

Addendum No. 1 To the tender for Design, Supply, Implement and Commission an Integrated Human Capital Management System for the Government of Uganda Page 1

5	No. 53	submission of bids			
5	53	Submission of blus			
		The bid Evaluation shall take into account technical factors in addition to cost factors. The weight of the Evaluated Bid Price shall be 70% (as identified by "X" in the Evaluation Bid formula). The weight of the technical factors shall be 30%.		The bid Evaluation shall take into account technical factors in addition to cost factors. The weight of the Evaluated Bid Price shall be 30% (as identified by "X" in the Evaluation Bid formula). The weight of the technical factors shall be 70%.	
6	Pages 278	G. FEATURE SCORES OF THE EVALUATEGORIES UNDER ITB 28.5(B) Table 5	UATION	FEATURE SCORES OF THE EVALUATION CATEG	ORIES
	and 279	1. General background and experience of the firm	30	1. General background and experience of the firm	10
		a) Demonstrated capabilities in projects cited • Implemented Human Capital management Modules • Gap analysis & Business process re-engineering. • Post implementation support and maintenance • Customization • seamless Integration with other systems • Migration of live data and archived data • Training/change management • Post Implementation Support and Maintenance 2. Proposed Project implementation plan and methodology a) Detailed Project Plan (Adherence to proposed implementation time schedule) Weekly work plan clearly indicating tasks, dependencies and milestones/deliverables through the completion of phases 1, 2 and 3 with breakup of effort estimates and mapped to key personnel b) Implementation approach, plan and methodology c) Implementation of Technical and functional requirements above	30	a) Demonstrated capabilities in projects cited • Implemented Human Capital management Modules • Gap analysis & Business process re-engineering. • Post implementation support and maintenance • Customization • seamless Integration with other systems • Migration of live data and archived data • Training/change management • Post Implementation Support and Maintenance 2. Proposed Project implementation plan and methodology a) Detailed Project Plan (Adherence to proposed implementation time schedule) Weekly work plan clearly indicating tasks, dependencies and milestones/deliverables through the completion of phases 1, 2 and 3 with breakup of effort estimates and mapped to key personnel b) Implementation approach, plan and methodology c) Implementation of Technical and functional requirements above	30

Addendum No. 1 To the tender for Design, Supply, Implement and Commission an Integrated Human Capital Management System for the Government of Uganda Page 2

a a
d) Maintenance and technical support of the system Plan and Methodology for Support and Maintenance Application Support and version upgrades and patches SLA Monitoring Plan & tool proposed Business Continuity plan Helpdesk support & tool Risk and Incident management e) Change management approach/strategy ,Tools and Artifacts f) Configuration management g) Plans and methodologies for tests, types of tests, Testing tools proposed h) QA plans, performance reviews and methodologies i) Project Documentation and Service Requirements; Training plan/program and training materials User and Technical system manuals Project templates Project templates Project plans Project reporting Relevant experience of key personnel and support staff i. The Project Manager/Team leader ii. Solution Architect, iii. Database Administrator, iv. Developers/Programmers, v. HR Specialist vi. Business Analyst. vii. Security Specialist viii. Change management expert 4. All the Desirable Requirements under Functional/Technical Specifications



Please note that where this addendum conflicts with the record of pre-proposal meeting or what was stated at the pre-proposal meeting held on 19 September 2017, this addendum prevails.

Signature:

Name: Patrick Kagaba

Position: Head of Procurement

Date: 22 September 2017