



The Republic of Uganda

**MINISTRY OF FINANCE, PLANNING AND ECONOMIC DEVELOPMENT
THE THIRD FINANCIAL MANAGEMENT AND ACCOUNTABILITY PROGRAMME (FINMAP III)**

REQUEST FOR PROPOSALS FOR CONSULTANCY SERVICES

1. The Government of Uganda is implementing the Third Financial Management and Accountability Programme (FINMAP III) with the primary purpose to strengthen Public Financial Management (PFM) at all levels of government and ensure efficient, effective and accountable use of public resources as a basis for improved service delivery.
2. FINMAP comprises of interventions both at central and local government levels and involves a number of components and several stakeholders, including Development Partners. The implementation of FINMAP III entails a significant amount of coordination effort at all levels. This coordination requirement is met through the contracting of consultants to support specific Programme areas. FINMAP III requires the consultancy services as below
 - A. **Consultancy Firm:** Consultancy services to carry out a comprehensive risk assessment for the Integrated Personnel and Payroll System (IPPS) Ref: MOFPED/FINMAP III /CONS/18-19/00003
3. Interested Consultants may obtain further information and/or clarifications from the Third Financial Management and Accountability Programme (FINMAP III) Coordination Office at the address given below 8(a), from Monday to Friday between 0800hrs to 1700hrs.
4. A complete set of Request for Proposal documents in English may be purchased by interested consultants on submission of a written application to the address in 8(a) below and upon payment of a non-refundable fee of **UGX 100,000** (Uganda Shillings One Hundred Thousand only) or its equivalent in a freely convertible currency using exchange rates published by Bank of Uganda on the date of purchase of the documents. The method of payment will be by cash/EFT. Consultants who request for documents to be sent by courier will pay an additional **US\$ 30** or its equivalent for courier services. No liability will be accepted for loss or late delivery.
5. Proposals must be delivered to the address below at 8(b) at or before **1500Hours** Local time on **Monday 27 August 2018**.
6. Late proposals shall be rejected. Proposals will be opened in the presence of the consultants' representatives who choose to attend at the address below at 8(c) at **1515Hours** Local time on **Monday 27 August 2018**.
7. There shall be no pre-proposal meeting.
8. a) Address for inspection/purchase of proposal documents

The Third Financial Management and Accountability Programme (FINMAP III)

Ministry of Finance, Planning & Economic Development

Plot 2/12 Apollo Kaggwa Road

Finance Building; Floor 3, Room 3.7

Tel: 256-414-70790

E-mail: finmap@finance.go.ug.

(b) Address for submission of proposals:

Ministry of Finance, Planning & Economic Development

Plot 2/12 Apollo Kaggwa Road

Finance Building; Floor 3, Office 3.4

(c) Address for opening of proposals:

Ministry of Finance, Planning & Economic Development

Plot 2/12 Apollo Kaggwa Road

Finance Building; Floor 3 Office 3.15

9. The Planned Procurement schedule (subject to change) is as follows:

Activity	Date
a) Publication of notice	7 August 2018
b) Pre-Proposal meeting	N/A
c) Closing date for submission of applications	27 August 2018
d) Evaluation process (End)	10 September 2018
e) Display and communication of Best Evaluated Consultants (Start)	17 September 2018
f) Contract signature	8 October 2018

PROGRAMME COORDINATOR