

**RESPONSES TO REQUEST FOR CLARIFICATIONS FOR CONSULTING SERVICES AND PROVISION OF A SOLUTION PROVIDER FOR IMPLEMENTING AN INTEGRATED MANAGEMENT INFORMATION SYSTEM (MIS) FOR THE OFFICE OF THE AUDITOR GENERAL (OAG)**

**Ref: MoFPED/FINMAPIII/SRVCS (CONS)/17-18/00061**

**BMZ No. 201365857**

#	Tender File name	Page# / Clause #	Tender Clause	Clarification	FINMAP's Response
1	Expression_of_Interest_ for solution provider of a MIS for OAG	Page-2; Clause 3	Based on the study OAG recommended a phased implementation of the MIS project	Could you please let us know the classification of phases for implementation of the MIS Project (Module-wise; Department-wise; Business Area-wise)	<b>No part</b> of invitation of Expression of Interest. This will only be part of the ToR during the request for Proposal process. This information is <b>not needed</b> to reply on the invitation of Expression of Interest, as this generic information and not specific to OAG's MIS project. It is <b>explicitly not expected</b> that interested firms write an offer for the project to FINMAP in this phase.
1	Expression_of_Interest_ for solution provider of a MIS for OAG	Page-2; Clause 4	It is the intention of FINMAP that the Tender will include a post-project period for maintenance and support.	Could you please let us know the expected period of maintenance and support we shall consider? (Ex: 6/12/18/24/36 Months)	<b>No part</b> of invitation of Expression of Interest. This will only be part of the ToR during the request for Proposal process. This information is <b>not needed</b> to reply on the invitation of Expression of Interest, as this generic information and not specific to OAG's MIS project. It is <b>explicitly not expected</b> that interested firms write an

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				offer for the project to FINMAP in this phase.
2	Expression_of_Interest_ for solution provider of a MIS for OAG	Page-3; Clause-8	The broad functionalities expected from the solution are:	<p>Could you please elaborate on the functionalities and sub functionalities to factor in the business requirements adequately into our recommended solution? (Ex: Which all functionalities of HCM, Finance &amp; Controlling, GRC and Planning &amp; Budgeting we shall consider and map to our recommended solution)</p> <p>Is it safe to assume that the Organization/Business Change Management is the responsibility of OAG Team and we as Consultancy Firm shall work closely and collaborate with OAG Team?</p>
3	Expression_of_Interest_ for solution provider of a MIS for OAG	Page-3; Clause-9	The consultancy firm needs to work closely together with OAG's Business Change Management team	<p><b>No part</b> of invitation of Expression of Interest. This will only be part of the ToR during the request for Proposal process. This information is <b>not needed</b> to reply on the invitation of Expression of Interest, as this generic information and not specific to OAG's MIS project. It is <b>explicitly not expected</b> that interested firms write an offer for the project to FINMAP in this phase.</p> <p>Yes, but in the Expression of Interest, the way this will be elaborated is not requested in the asked information.</p>

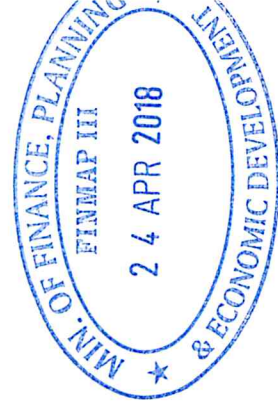
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4	Expression_of_Interest_ for solution provider of a MIS for OAG	Page-3; Clause-11 c	Conduct an initiation phase, which is assumed to cover a readiness assessment and all other required activities prior to the implementation of the MIS. This initiation phase is assumed to make use of the outcome of feasibility study and the business process re- engineering.	Do you expect us to conduct the readiness assessment post award of the contract or before the submission of response to RFP from OAG?	As stated in the document, this will be part of the assignment procured. All activities mentioned in section 11 are part of the assignment.
5	Expression_of_Interest_ for solution provider of a MIS for OAG	Page-4; Clause 11 e	Work with OAG to define the interfaces to external parties will be modelled, so they can be realised in an effective and efficient way	Could you please list out few critical interfaces that are currently in vogue at OAG so that our recommended solution will be realised in an effective and efficient manner?	<b>No part</b> of invitation of Expression of Interest. This will only be part of the ToR during the request for Proposal process. This information is <b>not needed</b> to reply on the invitation of Expression of Interest, as this generic information and not specific to OAG's MIS project. It is <b>explicitly not expected</b> that interested firms write an offer for the project to FINMAP in this phase.



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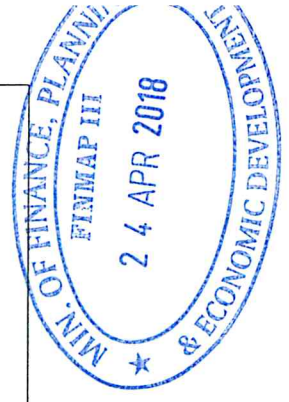


6	Expression_of_Interest_ for solution provider of a MIS for OAG	General	Which all systems/tools/solutions are currently in use at OAG?	<b>No part</b> of invitation of Expression of Interest. This will only be part of the ToR during the request for Proposal process. This information is <b>not needed</b> to reply on the invitation of Expression of Interest, as this generic information and not specific to OAG's MIS project. It is <b>explicitly not expected</b> that interested firms write an offer for the project to FINMAP in this phase.
7	Expression_of_Interest_ for solution provider of a MIS for OAG	Page-5 & 7, clause 14(iv) and 18	a) Minimum of 5 references is under each section 1.1 , 1.2 and 1.3 ?? B) We want to understand the scoring pattern in terms of submitting min 5 to max 15 references - how is it evaluated ?	The document is clear in section 14 what needs to be part the Expression of Interest. In this case a list of 5 till 15 references. It is up to the consultancy firm to make a selection of the references, in a way that they will meet the evaluation criteria as mentioned in section 18. Scoring patterns are confidential and not for publication. The only thing bidders need to do is to send references as requested in section 14 (iv)

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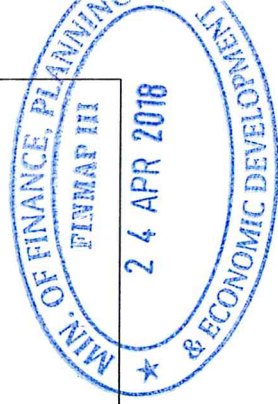
			<p>Criteria Maximum Score</p> <p>1. Evidence of relevant experience gained by consultancy firm(s) during the past five years (experience of the firm or association of firms) 30</p> <p>1.1 Experience in handling MIS projects within a public or financial institution. 10</p> <p>1.2 Experience in handling MIS projects within a Supreme Audit Institution. 5</p> <p>1.3 Experience under various working-conditions in developing countries in the Sub-Saharan, Middle-east and Asia. 15</p>		
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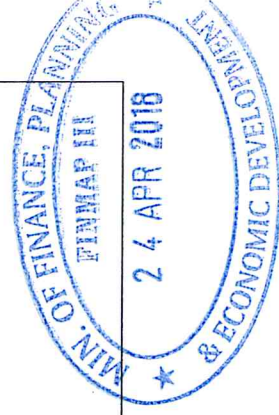
<p>8 Expression_of_Interest_ for solution provider of a MIS for OAG</p>	<p>Page 5 - clause 14(vi)</p>	<p>(vi) List of available personnel structure for the envisaged services with information about education, professional experience, regional experience, years with firm, specific project-related experience and experience in similar posts. This list shall allow a profound judgement on the consultants' general ability to provide the required personnel having the specific experience for the project in case of an offer. Personnel not belonging to the permanent staff of the firm or showing only a limited time of cooperation (&lt;3 years) get less points It is OAG's assumption that at least the following roles will be part of consultancy firms'</p>	<p>You have mentioned - please do not insert any CV - does that mean we need to only list down the respective available staff name with no of years of experience or is there any specific format in which you are expecting the CV/profiles to be shared ?</p>	<p>There is no specific format, but the information requested in section 14 (vi) is required. This information is more than referred to in your questionnaire. Please also pay attention to the Annex 3 question 14.</p>
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			<p>project team:</p> <ol style="list-style-type: none"><li>1) Project Manager</li><li>2) Solution Architect</li><li>3) Technical Architect (MIS)</li><li>4) Technical Architect (Infrastructure)</li><li>5) Technical Leads for Business Analysis, Design and Development and configuration</li><li>6) Functional Leads in the areas as presented under section 8</li></ol> <p><b>Please do not insert any CV</b></p> <p>It is expected that the project team members have adequate training skills in relation to MIS. This can be part of the skill set of the staff as mentioned above or by a specific trainer.</p>		
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