



THE REPUBLIC OF UGANDA

MINISTRY OF FINANCE, PLANNING AND ECONOMIC DEVELOPMENT

07th April, 2020

**NOTICE OF EXPRESSION OF INTEREST FOR PROVISION OF
CONSULTANCY SERVICES TO SUPPORT THE CANDIDATURE
APPLICATION PROCESS FOR UGANDA TO BECOME AN EITI
IMPLEMENTING COUNTRY
PROCUREMENT REF: MOFPED/CONS/19-20/00390**

1. The Ministry of Finance, Planning and Economic Development derives its mandate and functions from the 1995 Constitution of the Republic of Uganda and other related subordinate laws, including; the Public Finance Management Act (2015) and Acts establishing Agencies and Auxiliary organizations. Accordingly, the Ministry plays a pivotal role in the co-ordination of development planning; mobilization of public resources; and ensuring effective accountability for the use of such resources for the benefit of all Ugandans.
2. The Extractive Industries Transparency Initiative (EITI) is a global standard aimed to promote open and accountable management of the oil, gas and mining sectors. It is governed by an international board, based in Oslo, which makes policy decisions about what is contained in the EITI Standard and undertakes assessments about whether countries are meeting those standards.
3. The EITI Standard is implemented in over 50 countries around the world and requires regular disclosure of information along the extractive industry value chain from the point of extraction, to how the revenue makes its way through the government and its contribution to the economy. This includes how licenses and contracts are allocated and registered, who the beneficial owners of those operations are, what the fiscal and legal arrangements are, how much is produced, how much is paid, where the revenue is allocated, and its contributions to the economy, including employment.

4. The Ministry is in need of consultancy services whose overall objective shall be to provide technical support to the EITI Secretariat to implement the steps required for the country to join EITI and start implementation

5. Specifically, the consultancy firm is expected to provide technical and capacity building support to the EITI Secretariat. Specifically, the objectives of the consultancy are as follows:

- a) Support awareness, creation and capacity building for EITI secretariat, MSG members and other stakeholders on the EITI Standard and template.
- b) Support preparation and submission of Uganda's application to the EITI Board for validation in order to be granted membership to become an EITI candidate country.
- c) Support EITI to develop work plan for the MSG operationalization.
- d) Facilitate the statistical study of the extractive sector.
- e) Build a database for extractives sector players and stakeholders in order to ensure information generation
- f) Support identification of an independent administrator for the EITI implementation in Uganda.
- g) Enhance the capacity of EITI Secretariat to develop and prepare EITI reports for submission to the MSG for approval.
- h) Support EITI secretariat to prepare and submit Uganda's application to the EITI Board for validation in order to be granted membership to become an EITI candidate country.
- i) Facilitate the strategic workshop with Auditor General in order to develop implementation framework and scope of work for the independent administrator of the EITI reporting process.
- j) Facilitate the technical workshop to develop the Secretariat's preparedness to meet the obligations of the EITI reporting process including the scope as well as to develop TOR for the Independent Administrator in light of the move towards systematic disclosures.
- k) Facilitate the technical workshop with stakeholders to enable better understanding of the EITI Template and information.
Support the EITI Secretariat to develop a fully costed work plan for the MSG. Specifically, the consultancy firm will work to synthesise challenges of the extractives sector, priorities of stakeholders, develop objectives, activities and costing for the MSG work plan in order to achieve the priorities of the stakeholders with regard to extractives in Uganda.

6. The Entity now invites eligible consultancy firms to submit sealed expressions of interest for Consultancy services to support the candidature application process for Uganda to become an EITI implementing country.

7. The short listing criteria will include:

a) **Eligibility** of the firm to perform the task to include;

- i. a copy of the valid (2020) trading license or equivalent.
- ii. a copy of the certificate of incorporation/registration or equivalent.
- iii. a signed statement indicating that the consultant does not have a conflict of interest in the subject of the procurement.
- iv. a copy of memorandum & articles of association or equivalent.
- v. a signed statement stating that the consultancy firm is not insolvent, in receivership, bankrupt or being wound up.
- vi. a copy of the audited books of accounts and financial statements for the last two years 2018 and 2019.
- vii. a copy of the current certificate of registration by the public procurement and disposal of public assets (PPDA) in Uganda or its equivalent.
- viii. the consultant is not suspended by relevant authority, PPDA in Uganda or debarred to participate in any procurement by any authority in the region or any donor such as world bank, AFDB, EU etc.).
- ix. the consultancy firm is registered to pay taxes in Uganda or elsewhere the business is located.
- x. the consultancy firm should be a company registered in Uganda.
- xi. the consultancy firm may associate or form joint ventures to achieve the required qualifications with a clear joint venture agreement.

b) **Experience:**

The successful firm must have an internationally recognized track record in providing services in the areas of Monitoring and Evaluation, Public Financial Management, Economic Policy Management, Good Governance, Public Sector Management, Extractives Revenues, Taxation Management and Tax Policy, Revenue Management and Fiscal Regimes.

c) **Qualifications of Key Technical Professional Staff**

Extractives Industries Expert/Team Leader

- a) The Team Leader shall have demonstrated professional experience in the extractive industries and she/he must demonstrate knowledge of key Government policies, laws and procedures in the extractives sector and possess good writing skills.

The Team Leader should have experience in leading teams and must meet the following requirements:

- i) Minimum of a Master's degree in Development Studies, Economics, Economic Policy Management, Development Studies, Law or Public Policy with some elements of international development and extractives. Possession of a PhD will be an added advantage.
 - ii) At least five years proven experience in undertaking research and providing technical assistance in extractives sector governance.
 - iii) Strong experience and knowledge of quantitative and qualitative research methods.
 - iv) Knowledge and expertise in extractives revenues and taxation management and tax policy.
 - v) Strong knowledge and understanding of Uganda's extractive sector policy and legal frameworks.
 - vi) Proven experience in working to support the development of sound transparency and accountability mechanisms for extractives revenue generation, revenue management and accountability.
- d) **Reference letter:** The consultancy firm must submit at least 1 reference letter from the government confirming the successful implementation of similar consultancy services and certificate of completion.
- e) **Financial Capacity;** The Firm should submit audited books of accounts for the last 2 years 2018 and 2019.
8. Interested eligible consultancy firms may obtain further information in writing at the address given below from **Monday to Friday** between **08:00am to 05:00pm**.

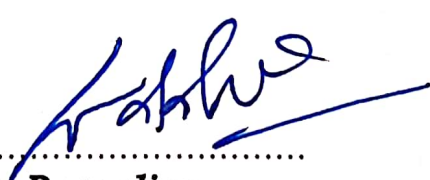
Ministry of Finance, Planning & Economic Development
Procurement & Disposal Unit
Plot 2/12 Apollo Kaggwa Road
Finance Building,
Floor 1, Room 1.5
Tel: 256-414-707000

9. Sealed Expressions of Interest (one original and three copies) must be delivered in written form must be delivered to the address in 7 above by 10:00am (**EAT/ local time**) on **22nd April, 2020** at the address. The packaging must be clearly marked NCEMS for the National Gaming Board, Uganda.

10. The notice of expression of interest is available at the Entity's website at www.finance.go.ug and www.ppda.go.ug.

11. The planned Procurement schedule (Subject to changes) is as follows:

Activity	Date
a. Publication of Notice of Expression of Interest	7 th April, 2020
b. Closing date for receipt of Expression of Interest	22 nd April, 2020
c. Evaluation of Expressions of Interest	23 rd April – 5 th May 2020
d. Display of shortlist	7 th – 20 th May, 2020



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Dr. Sengonzi E. Damulira

For: UNDER SECRETARY/ACCOUNTING OFFICER