



REPUBLIC OF UGANDA

MINISTRY OF FINANCE, PLANNING AND ECONOMIC DEVELOPMENT

PRE-QUALIFICATION OF PROVIDERS FOR GOODS, SERVICES AND WORKS FOR FYS 2018/2019- 2020/2021

Ministry Of Finance, Planning and Economic Development is in the process of pre-qualifying competent firms/companies and individuals who will be called upon from time to time, to quote/tender for the supply/provision of Goods, Works and Services during the financial years **2018/2019, 2019/2020 and 2020/2021**.

Ministry of Finance, Planning and Economic Development hereby invites suitably qualified firms to submit sealed pre-qualification submissions for Supplies, Works and Services listed below.

SUPPLIES:

CODE	ITEM
Sup/00001	Photocopiers, scanners, Computers, UPSs, Printers, projectors and other IT related equipment
Sup/00002	Electrical equipment and accessories
Sup/00003	Firefighting equipment and spares
Sup/00004	Supply and maintenance of Generators and Solar equipment
Sup/00005	Kitchen Equipment
Sup/00006	Motor vehicles, batteries and Spare parts
Sup/00007	Motorcycles, batteries & spare parts
Sup/00008	Vehicle tyres and tubes
Sup/00009	Air Conditioners and Accessories

Sup/00010	Security gadgets
Sup/00011	Office Furniture and Fittings
Sup/00012	Office equipment and tools
Sup/00013	Plumbing materials & fitting
Sup/00014	Safety and Protective wear
Sup/00015	Supply of drinking water
Sup/00016	Supply and installation of Computer software

SERVICES:

CODE	ITEM
Svcs/00001	Independent testing laboratories (for testing, inspecting, certifying the gaming equipment device and soft wares
Svcs/00002	Air Ticketing, Tours & travel
Svcs/00003	Auctioneers
Svcs/00004	Catering
Svcs/00005	Computer repair & maintenance
Svcs/00006	Courier services
Svcs/00007	Engraving
Svcs/00008	Events management and Public Relations
Svcs/00009	Insurance
Svcs/00010	Motor vehicle hire services
Svcs/00011	Printing, art and design
Svcs/00012	Repair & Maintenance of motor vehicles & Cycles
Svcs/00013	Secretarial, binding & photocopying services
Svcs/00014	Security Services
Svcs/00015	Supply and maintenance of potted flowers
Svcs/00016	Fumigation
	Training
Svcs/00017	Consultancy services
Svcs/00018	Communication
Svcs/00019	Business
Svcs/00020	Human Resource

WORKS:

CODE	ITEM
Works/00001	Electrical works
Works/00002	Plumbing works
Works/00003	Civil works

The Ministry intends to engage into framework contracts for with the under listed supplies/ services after the prequalification exercise

FOR FRAME WORK ARRANGEMENT

CODE	ITEM
Sup/00001	Supply of tyres
Sup /00002	Stationery
Sup /00003	Toner cartridges
Srvc /00004	Hotel services
Sup /00003	Staff identity cards
Svcs/00005	Advertising and Media
Svcs/00006	Cleaning services and garbage collection
Svcs/00007	Maintenance & repair of office tools & equipment
Svcs/00008	Maintenance & repair of electrical equipment
Svcs/00009	Maintenance & repair of furniture & fittings
Svcs/00010	Maintenance & repair of Air conditioners
Svcs/00011	Maintenance & repair of Lifts
Svcs/00012	Maintenance & repair of CCTV and Bio metric system

The pre-qualification will be conducted in accordance with the procedures specified in the Public Procurement and Disposal of Public Assets Act No.1 & Regulations No. 70 of 2003 of the Government of Uganda. Pre-qualification is open to all eligible bidders.

Interested eligible bidders may obtain further information from **Ministry of Finance, Planning and Economic Development**, Procurement and Disposal Unit and inspect the pre-qualification documents at the address given below from 9:00 a.m. to 5:00 p.m. during official working days.

A complete set of the pre-qualification documents in English may be purchased by interested bidders from the address below upon payment of a non-refundable fee of Uganda shillings **50,000/=** (Fifty thousand shillings only) for each lot/ item applied for, e g, **Svcs/00001**.

The method of payment will be by bank deposit. Bidders shall obtain Bank Payment Advice Forms from **Cashier's Office, 1st Floor, Room No. 1.16**. The document will be picked by the bidder. No liability will be accepted for loss or late delivery.

Each Applicant is required to submit a complete set of pre-qualification documents for each lot/item applied for including the Original receipt of purchase of pre-qualification document for that particular lot/item.

The pre-qualification submissions must be delivered to the address below before **10:00 a.m. on 13th December, 2017**. The opening of the bids shall be at **10.30 a.m.** on the same day at the address below in **Committee Room 3, 1st Floor** in the presence of bidders' representatives who choose to attend.

The planned procurement schedule (subject to changes) is as follows.

ACTIVITY	DATE
a. Publication of bid notice	16/11/2017
b. Issue of solicitation document	16/11/2017
c. Bid closing and Opening	13/12/2017
d. Evaluation process	Within 3 weeks from Bid opening
e. Display and communication of the best evaluated bidder notice	Within 5 days after Contracts Committee Award
f. Contract award and signature.	(After expiry of at least 10 working days from display of the best evaluated bidder notice

Address at which documents may be inspected at, issued from and delivered to:

**Procurement and Disposal Unit,
Ministry of Finance, Planning & Economic Development
Apollo Kaggwa Road, Plot 2-12
Main Building, 1st Floor, Room No: 1.7
P.o Box 8147, Kampala, Uganda**

**Ms. Agnes Nzogi
FOR UNDERSECRETARY/ACCOUNTING OFFICER**