



**MINISTRY OF FINANCE, PLANNING AND ECONOMIC
DEVELOPMENT**

**THE RESOURCE ENHANCEMENT AND ACCOUNTABILITY
PROGRAMME (REAP)**

BID NOTICE

**PROCUREMENT FOR PROVISION OF HOTEL AND CONFERENCE FACILITIES
UNDER FRAME WORK CONTRACTS IN THE CENTRAL, WESTERN,
NORTHERN AND SOUTHERN REGIONS OF UGANDA**

REF: MOFPED/REAP/NCONS/22-23/00015

The Ministry of Finance, Planning and Economic Development through The Resource Enhancement and Accountability Programme (REAP) has allocated funds to be used for the acquisition of a procurement for provision of hotel and conference facilities under frame work contracts

1. The Entity invites sealed proposals from eligible consultants for the provision of the above consultancy services.
2. Bidding will be conducted in accordance with the open domestic bidding method contained in the Public Procurement and Disposal of Public Assets Act, 2003, and is open to all eligible consultants.
3. Interested eligible consultants shall pay UGX.100,000 (Uganda Shillings One Hundred Thousand only) to the bank URA collection account and Quote the Procurement Reference Number above. The **bank slip and an application** for the RFP document shall be presented for issue of the Request for Proposal (RFP) Document at 7 (a).
4. Interested eligible consultants may obtain further information and inspect the bidding documents at the address given below at 7(a) from 8:00am to 5:00pm.
5. Proposals must be delivered to the address below at 7(c) at or before: **1100Hrs on 14th February 2023**. Proposals must be accompanied by a proposal securing declarations. Late Proposals shall be rejected.
6. Proposals shall be opened in the presence of the consultants' and or representatives who choose to attend at the address below at 7(a) on **14th February 2023** at **1115Hrs**.

Documents may be inspected at:

7. (a) PFM Reforms Coordination Unit
Ministry of Finance, Planning & Economic Development
Crested Towers Building, Floor 9 (Tall Tower) Office 9.13
Plot 17 Hannington Road
P O Box 8147
KAMPALA
Tel: 256-41-4707900/7946 Email: reap@finance.go.ug
- (b) Documents will be issued from:
Ministry of Finance, Planning & Economic Development
Crested Towers Building, Floor 9 (Tall Tower) Office 9.13
Plot 17 Hannington Road
- (c) Bids must be delivered to:
Ministry of Finance, Planning & Economic Development
Crested Towers Building, Floor 9 (Tall Tower) Office 9.13
Plot 17 Hannington Road

8. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Publish bid notice	12 th January 2023
b. Bid closing/opening date	14 th February 2023
c. Evaluation process (End)	3 rd March 2023
d. Display and communication of best evaluated bidder notice (Start)	10 th march 2023
e. Contract signature	29 th March 2023