

Telephone: 256 414 707000  
Fax : 256 414 230163  
: 256 414 234 023  
Email : [finance@finance.go.ug](mailto:finance@finance.go.ug)  
Website : [www.finance.go.ug](http://www.finance.go.ug)



THE REPUBLIC OF  
UGANDA

Ministry of Finance,  
Planning & Economic  
Development  
Plot 2-12, Apollo Kaggwa  
Road  
P.O. Box 8147  
Kampala

In any correspondence on  
this subject please quote No

## BID NOTICE UNDER OPEN DOMESTIC BIDDING

20<sup>th</sup> May, 2021

**Procurement of Stationery under framework arrangement**

**Procurement Reference No: MoFPED/SUPL/2020-21/00394**

1. The Ministry of Finance, Planning & Economic Development has allocated funds to be used for the acquisition for **Procurement of stationery under framework arrangement**.
2. The Entity invites sealed bids from eligible bidders for the provision of the above supplies.
3. Bidding will be conducted in accordance with the **Open Domestic Bidding method** contained in the Public Procurement and Disposal of Public Assets Act, 2003, and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 8(a) from **8:00am to 05:00pm**.
5. The Bidding documents in English may be purchased by interested bidders on the submission of a written application to the address below at 8(b) and upon payment of a non-refundable fee of **Ugx 100,000= (One Hundred Thousand shillings only)**. The method of payment will be through the bank.
6. Bids must be delivered to the address below at 8(c) at or before **18<sup>th</sup> June, 2021 at 10:00 am**. All bids must be accompanied by a Bid securing declaration must be valid until **10<sup>th</sup> January, 2022**. Late bids shall be rejected. Bids will be opened in the presence of the bidder's representatives, who choose to attend at the address below at 8(d) at **10:30am on 18<sup>th</sup> June, 2021**.
7. There shall not be a pre – bid meeting.
8. (a) Documents may be inspected at: **The Procurement & Disposal Unit First floor, Rm 1.5**  
(b) Documents will be issued from: **The Procurement & Disposal Unit, First floor, Rm 1.5**  
(c) Bids must be delivered to: **The Procurement & Disposal Unit,**

### Mission


"To formulate sound economic policies, maximize revenue mobilization, ensure efficient allocation and accountability for public resources so as to achieve the most rapid and sustainable economic growth and development"

**First floor, Rm 1.5.**

(d) Address of bid opening: **Ministry of Finance Planning and  
Economic Development, First floor, Committee Rm  
2.**

9. The planned procurement schedule (subject to changes) is as follows:

<b>Activity</b>	<b>Date</b>
a. Publish bid notice	<b>20/05/2021</b>
b. Pre-bid meeting where applicable	<b>28/05/2021</b>
c. Bid closing date	<b>18<sup>th</sup> June, 2021</b>
d. Evaluation process	<b>18<sup>th</sup> – 24<sup>th</sup> June, 2021</b>
e. Display and communication of best evaluated bidder notice	<b>25<sup>th</sup> June -08<sup>th</sup> July, 2021</b>
f. Contract signature	<b>(After expiry of at least 10 working days from display of the best evaluated bidder notice and Attorney General's approval).</b>

  
**Dr. Sengonzi E. Damulira**  
**UNDER SECRETARY/ACCOUNTING OFFICER**