



REPUBLIC OF UGANDA

MINISTRY OF FINANCE, PLANNING AND ECONOMIC DEVELOPMENT

THE RESOURCE ENHANCEMENT AND ACCOUNTABILITY PROGRAMME
(REAP)

BID NOTICE

PROCUREMENT OF AN INDIVIDUAL CONSULTANT TO PROVIDE TECHNICAL ASSISTANCE (TA) TO ASSESS EFFECIENCY AND INTEGRATION OF IT SYSTEMS FOR TAX ADMINISTRATION AND ACTION PLAN FOR UGANDA REVENUE AUTHORITY REF: MOFPED/REAP/CONS/20-21/00035

1. The Ministry of Finance, Planning and Economic Development through the Resource Enhancement and Accountability Programme (REAP) has allocated funds to be used for procurement for provision of the above consultancy services;
2. The Entity invites sealed proposals from individual consultants for the provision of the above requirements
3. Bidding will be conducted in accordance with the Request for Proposals method and is open to eligible individual consultants.
4. Interested eligible individual consultants may obtain further information and inspect the Request for Proposal documents at the address given below at 7(a) from 8:00am to 5:00pm only during working hours.
5. A complete set of Request for Proposal documents in English may be purchased by interested consultancy firms on submission of a written application to the address in 8(a) below and upon payment of a non-refundable fee of **UGX 50,000** (Uganda Shillings Fifty Thousand only) or its equivalent in a freely convertible currency using exchange rates published by Bank of Uganda on the date of purchase of the documents. The method of payment will be by cash/EFT.
6. Proposals must be delivered to the address below at 7(b) at or before: **10:00am Local time on 2 November 2020**

Table 1

<i>No.</i>	<i>Procurement Reference Number</i>	<i>Subject matter of Procurement</i>	<i>Closing date</i>
1.	MoFPED/REAP/CONS (SRVCS)/20-21/00035	Procurement of an individual consultant to provide Technical Assistance (TA) to assess efficacy and Integration of IT Systems for Tax Administration and Action Plan for Uganda Revenue Authority	2 November 2020

Late proposals shall be rejected. Proposals shall be opened in the presence of the consultant representatives who choose to attend at the address below at 7(c) on the dates indicated in the table 1 above at **10:15 am Local Time**

7. (a) Documents may be inspected and issued at:

**The Resource Enhancement and Accountability Programme (REAP)
Ministry of Finance, Planning & Economic Development
Crested Towers Building, 9 Floor (Tall Tower) Office 9.13**

(b) Bids must be delivered to:

**The Resource Enhancement and Accountability Programme (REAP)
Ministry of Finance, Planning & Economic Development
Crested Towers Building, 9 Floor (Tall Tower) Office 9.12**

(c) Address for bid opening:

**The Resource Enhancement and Accountability Programme (REAP)
Ministry of Finance, Planning & Economic Development
Crested Towers Building, 9 Floor (Tall Tower) Board room 9.10**

8. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Publish bid notice	20 October 2020
b. Pre-proposal meeting	N/A
c. Bid closing/opening date	2 November 2020
d. Evaluation process (End)	17 November 2020
e. Display and communication of best evaluated bidder notice (Start)	23 November 2020
f. Contract signature	8 December 2020

COORDINATOR